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Tolani College of Commerce (Autonomous)

तोलानी वाणिज्य महाविद्यालय (स्वायत्त)

(Sponsored and Managed by Tolani Education Society, Mumbai - 400 021)
(Recognised Linguistic (Sindhi) Minority Institution, Affiliated to University of Mumbai)

Re-Accredited (3rd Cycle) by N.A.A.C. with 'A' Grade (CGPA 3.03)

150-151, SHER-E-PUNJAB SOCIETY,
GURU GOBIND SINGH ROAD,
ANDHERI (EAST), MUMBAI-400 093.

Tel. : (022) 6153 5455
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Website : tcc.tolani.edu

CDC Meeting No.: 1/2023-2024

Notice for the College Development Committee (CDC) Meeting

The First Meeting of the College Development Committee (CDC) for the Academic Year 2023-2024 will be held on **Thursday, September 14, 2023, from 10.30 a.m. onwards in Hybrid mode**. Kindly make it convenient to attend the meeting.

Agenda of the Meeting

Sr. No.	Particulars	Page No.
1)	To consider leave of absence of members, if any.	-
2)	To welcome the new members of the CDC.	-
3)	To adopt and pass a resolution acknowledging the contributions of Principal Dr. Vijaya Krishna towards the development of the College.	-
4)	Interaction with student representatives	-
5)	To consider the enclosed – (a) Minutes of the Meeting No. 4 of 2022-2023 held on March 21, 2023. (b) Action taken/follow-up report thereon	-
6)	To provide updates about: a) Implementation of the National Education Policy 2020 b) Submission of AQAR for A.Y. 2021-2022 c) Submission of CDC Annual Report for A.Y. 2022-2023 d) MoU with Indian Institute of Gems and Jewellery (IIGJ) e) Library and Academic Audit f) Admissions to the First Year UG and PG Programmes for A.Y. 2023-2024.	-
7)	To present activities organized and achievements during the period from June 13 to September 13, 2023, as follows: a. Academic and Research Progress of Faculty Members and Students b. Academic, Co and Extra-curricular Activities organized. c. Major Achievements during the said period	Shall be presented on the day of the Meeting
8)	To present and get in-principle approval for the AQAR for A.Y. 2022-2023.	-
9)	To consider any other matter with the permission of the Chair.	-
10)	To fix the date and time for the next CDC meeting and propose a vote of thanks.	-

For Tolani College of Commerce (Autonomous)

Dr. Vasudev Iyer
(I/c. Principal)





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List of Members for the 1st CDC Meeting of the Academic Year 2023-2024

Sr. No.	Name of the Members	Designation of the Members	Signatures
1.	Dr. Sujata A. Naik (Tolani Education Society)	Chairperson	Present online
2.	Dr. G. S. Shahani (Secretary, Tolani Education Society)	Nominated by the College Management	Present online
3.	Dr. Sadhana Venkatesh (Head, Department of Commerce & I/c. Vice-Principal)	Nominated by the Principal	Present 14/9/23
4.	Dr. Mehrunnisa Ansari (Head, Department of Accountancy)	Co-ordinator, College IQAC	M Ansari 14/9/23
5.	Dr. Hema Mehta (Associate Professor, Business Law)	Nominated Representative, Teaching Staff	Hema Mehta 14/9/23
6.	Ms. Jyoti Ghosh (I/c. Overall Coordinator)	Nominated Representative, Teaching Staff	J Ghosh 14/9/23
7.	Dr. Ishtiyah Chiplunkar (Programme Coordinator of B.Com. in Banking and Insurance)	Nominated Representative, Teaching Staff	Ishtiyah 14/9/23
8.	Ms. Shristi Mulwani (Junior Clerk/Typist)	Nominated Representative, Non-Teaching Staff	Shristi 14/9/23
9.	Dr. Madhav Welling (Advisor to the President, Shri Vile Parle Kelavani Mandal & Chancellor – NMIMS University)	Local Member in the field of Education	Present online
10.	Dr. Vivek Patkar (Former Operations Research Specialist - MMRDA, Currently an Independent Researcher)	Local Member in the field of Research	Vivek Patkar
11.	Mr. Ripin Raghavan (Alumni and Accounts Manager, Marching Ants Advertising Pvt. Ltd.)	Local Member in the field of Industry & Alumni	Ripin Raghavan
12.	Dr. Narayan AB. Iyer [CEO & National Co-ordinator (Mumbai), Indian Development Foundation]	Local Member in the field of Social Service	Present online
13.	Mr. Meet Gala (B.Com. – Semester V)	Student Representative	MEET.V.GALA
14.	Ms. Sanika Gurav (B.Com. Banking & Insurance – Semester III)	Student Representative	Sanika Gurav
15.	Dr. Vasudev Iyer (I/c. Principal of the College)	Member-Secretary	Vasudev Iyer 14/9/23





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Agenda of the Meeting

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4)	Interaction with student representatives	-
5)	To consider the enclosed – (a) Minutes of the Meeting No. 4 of 2022-2023 held on March 21, 2023. (b) Action taken/follow-up report thereon	-
6)	To provide updates about: a) Implementation of the National Education Policy 2020 b) Submission of AQAR for A.Y. 2021-2022 c) Submission of CDC Annual Report for A.Y. 2022-2023 d) MoU with Indian Institute of Gems and Jewellery (IIGJ) e) Library and Academic Audit f) Admissions to the First Year UG and PG Programmes for A.Y. 2023-2024.	-
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8)	To present and get in-principle approval for the AQAR for A.Y. 2022-2023.	-
9)	To consider any other matter with the permission of the Chair.	-
10)	To fix the date and time for the next CDC meeting and propose a vote of thanks.	-

For Tolani College of Commerce (Autonomous)

Dr. Vasudev Iyer
(I/c. Principal)





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ACADEMIC YEAR 2023-2024

CDC Meeting No.: 1/2023-2024

Minutes of the 1st College Development Committee (CDC) Meeting conducted on

Thursday, September 14th, 2023, in Hybrid mode.

Name of the Institute	Tolani College of Commerce, 150-151- Sher-E-Punjab Society, Andheri (East), Mumbai-400093.
Purpose of the Meeting	To review and discuss the performance of the Institution from June 13, 2023, to September 13, 2023.
Date/Time	Thursday, September 14 th , 2023, from 10.30 am onwards in hybrid mode.
Chairperson	Dr. Sujata A. Naik

Members Present for the Meeting

Sr. No.	Name of the Members	Designation of the Members	Present/ Absent
1.	Dr. Sujata A. Naik (Tolani Education Society)	Chairperson	Present- Online
2.	Dr. G. S. Shahani (Secretary, Tolani Education Society)	Nominated by the College Management	Present- Online
3.	Dr. Sadhana Venkatesh (Head, Department of Commerce & I/c. Vice-Principal)	Nominated by the Principal	Present
4.	Dr. Mehrunnisa Ansari (Head, Department of Accountancy)	Co-ordinator, College IQAC	Present
5.	Dr. Hema Mehta (Associate Professor, Business Law)	Nominated Representative, Teaching Staff	Present
6.	Ms. Jyoti Ghosh (I/c. Overall Coordinator)	Nominated Representative, Teaching Staff	Present
7.	Dr. Ishtiyah Chiplunkar (Programme Coordinator of B.Com. in Banking and Insurance)	Nominated Representative, Teaching Staff	Present
8.	Ms. Shristi Mulwani (Junior Clerk/Typist)	Nominated Representative, Non- Teaching Staff	Present
9.	Dr. Madhav Welling (Advisor to the President, Shri Vile Parle Kelavani Mandal & Chancellor – NMIMS University)	Local Member in the field of Education	Present- Online





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10.	Dr. Vivek Patkar (Former Operations Research Specialist - MMRDA, Currently an Independent Researcher)	Local Member in the field of Research	Present
11.	Mr. Ripin Raghavan (Alumni and Accounts Manager, Marching Ants Advertising Pvt. Ltd)	Local Member in the field of Industry & Alumni	Present
12.	Dr. Narayan AB. Iyer [CEO & National Co-ordinator (Mumbai), Indian Development Foundation]	Local Member in the field of Social Service	Present-Online
13.	Mr. Meet Gala (B.Com. – Semester V)	Student Representative	Present
14.	Ms. Sanika Gurav (B.Com. Banking & Insurance – Semester III)	Student Representative	Present
15.	Dr. Vasudev Iyer (I/c. Principal of the College)	Member-Secretary	Present

Agenda 1: To consider leave of absence of members, if any.

All the members were present for the meeting.

Agenda 2: To welcome the new members of the CDC.

The Chairperson welcomed Dr. Narayan AB. Iyer, Dr. Ishtiyaq Chiplunkar, Ms. Shristi Mulwani, Mr. Meeta Gala and Ms. Sanika Gurav who joined the CDC as its members.

Agenda 3: To adopt and pass a resolution acknowledging the contributions of Principal Dr. Vijaya Krishna towards the development of the College.

The following resolution was proposed and unanimously passed to acknowledge the contributions of Principal Dr. Vijaya Krishna towards the development of the College:

“RESOLVED, that we, the members of the College Development Committee of Tolani College of Commerce (Autonomous) express our gratitude and appreciation for the contributions made by Principal Dr. Vijaya Krishna during her tenure. Tolani College of Commerce (Autonomous) has experienced remarkable growth and development under the leadership of Principal Dr. Vijaya Krishna.

We extend our best wishes to Principal Dr. Vijaya Krishna for continued success in her future endeavours, confident that her legacy will continue to inspire generations of teachers and students.





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This resolution is unanimously adopted on this Thursday of September 14th, 2023, by the members of the College Development Committee."

Agenda 4:	Interaction with student representatives.
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Mr. Meet Gala of the B. Com. Programme and Ms. Sanika Gurav of the B. Com. in Banking and Insurance Programme provided their inputs. While they were happy with the overall functioning of the College, they made a request for introducing more short-term certificate courses. The I/c Principal welcomed this request and informed the Members that besides the on-going short-term certificate courses, over 100 courses across disciplines offered by the SWAYAM platform have been identified and introduced to the learners.

Agenda 5:	To consider the enclosed – (a) Minutes of the Meeting No. 4 of 2022-2023 held on March 21, 2023. (b) Action taken/follow-up report thereon.
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The minutes of the 4th CDC meeting held on 21-3-2023 for the academic year 2022-2023 and action taken report thereon were placed for consideration and were approved by the Members without any changes.

Agenda 6:	To provide updates on:
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a. Implementation of the National Education Policy 2020

The I/c. Principal highlighted the following important changes brought about by NEP 2020:

1. Maharashtra Government Resolutions dated April 20, 2023, and May 16, 2023.
2. NEP-2020 has been implemented in the Degree College wef A.Y. 2023-2024.
3. The College will be offering Four-Year Undergraduate Programmes at the UG level and to begin with will offer Two-Year Postgraduate Programmes (M.Com.) till the academic year 2026-2027.
4. The College has decided to opt for Department Specific Core (DSC) for Major courses.
5. 1 credit will be equal to 15 hours of teaching.
6. The duration of each lecture will be of 60 minutes.
7. The workload of an assistant professor will be 16 lectures per week.
8. 1 credit = 25 marks of evaluation.





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The I/c. Principal also highlighted the following important implications of the NEP-2020 and Autonomy:

1. More UG and PG programmes to be introduced in near future.
2. Number of subjects have increased and will continue to increase in future.
3. Extra-curricular activities have been mainstreamed.
4. Multiple entry and multiple exit
5. Students have a greater choice in selecting subjects.
6. Basket of electives which are inter-disciplinary in nature.
7. Emphasis on on-job training and research.
8. Students will be spending longer hours on the campus.
9. More number of examinations.
10. The Degree College is now a mini university.

Dr. Welling informed the Members that Semester I level course on Indian Knowledge System must be generic in nature. While a subject specific course on Indian Knowledge System must be introduced at a later stage.

b. Submission of the Annual Quality Assurance Report for A.Y. 2021-2022.

The Annual Quality Assurance Report (AQAR) for the academic year 2021-2022 was submitted to NAAC on May 31st, 2023, well before the deadline of September 30, 2023.

c. Submission of the College Development Committee Annual Report for A.Y. 2022-2023.

The Members were informed that the Annual Report of the CDC for A.Y. 2022-2023 has been submitted to the University of Mumbai on May 31, 2023.

d. MOU with Indian Institute of Gems and Jewellery.

The College has signed an MoU with the Indian Institute of Gems of Jewellery on June 13, 2023, to provide skill based vocational courses to the students of TCC which in turn will provide the students a career opportunity in the gems and jewellery industry through capability enhancement. The tenure of the MoU is for 3 years.





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e. Library and Academic Audit

The recommendations made by experts as part of the Library Audit (for A.Y. 2021-2022 and A.Y. 2022-2023) and Academic Audit (for A.Y. 2022-2023) were placed before the Members. The recommendations and the actions to be taken were discussed.

f. Admissions to the First Year UG and PG Programmes for A.Y. 2023-2024.

The admissions to the First Year UG and PG Programmes for the A.Y. 2023-2024 have been almost completed. The I/c Principal informed the members that for the current academic year A.Y. 2023-2024, the College has decided not to offer M. Com in Business Management option to the learners due to less than adequate demand for this option. The I/c. Principal further informed the Members that the College has already written about this to the University of Mumbai.

Agenda 7:	To present activities organized and achievements during the period from June 13 to September 13, 2023,
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a. Academic and Research Progress of Faculty Members and Students.

The list of achievements of faculty members and students was presented. Kindly refer **Annexure – I.**

b. Academic, Co and Extra-Curricular Activities Organised.

The list of academic, co and extra-curricular activities organised was presented. Kindly refer **Annexure-II.**

c. Major achievement during the said period.

The list of major achievement during the said period was presented. Kindly refer to **Annexure-III.**

Agenda 8:	To present and get in principle approval for the AQAR for A.Y. 2022-2023.
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The I.Q.A.C. Co-ordinator, Dr. Mehrunissa Ansari informed that the compilation of the AQAR for the academic year 2022-2023 has already commenced although the deadline for submission has not been notified by NAAC. The Members noted this.

Agenda 9:	To consider any other matter with the permission of the Chair.
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There was no other matter for discussion.





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Agenda 10:	To fix the date and time for the next CDC meeting and propose a vote of thanks.
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The 2nd CDC meeting for the academic year 2023-2024 is scheduled for **Tuesday, December 12, 2023, in a hybrid mode from 10.30 am onwards.**

The I.Q.A.C. Co-ordinator proposed a vote of thanks and the meeting concluded.

Dr. Vasudev Iyer
I/c. Principal & Member Secretary

I/c. PRINCIPAL
Tolani College of Commerce
(Autonomous)
Andheri (East), Mumbai-400 093



Dr. Sujata A. Naik
Chairperson



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Enclosure to Agenda No. 2

Action taken/follow-up report on discussion/decisions at the CDC Meeting held on September 14, 2023

Item no. in the minutes	Pg. No. of previous Minutes of 14/09/2023	Nature of decision/ discussion	Concerned official/ faculty	Action taken/progress since last meeting
6-b	5	The Annual Quality Assurance Report (AQAR) for A.Y. 2021-2022 was submitted to NAAC on May 31st, 2023.	I/c. Principal/ I/c. Vice Principal	The AQAR report for A.Y. 2021-2022 was received and acknowledged by NAAC on June 9, 2023.
6-f	5	As the College has decided not to offer M.Com in Business Management option to the learner due to inadequate demand, the College has intimated the University of Mumbai in writing.	I/c. Principal/ I/c. Vice Principal	The University of Mumbai acknowledged the letter issued by the College on non-offering of M.Com in Business Management option for A.Y. 2023-2024.



I/c. PRINCIPAL
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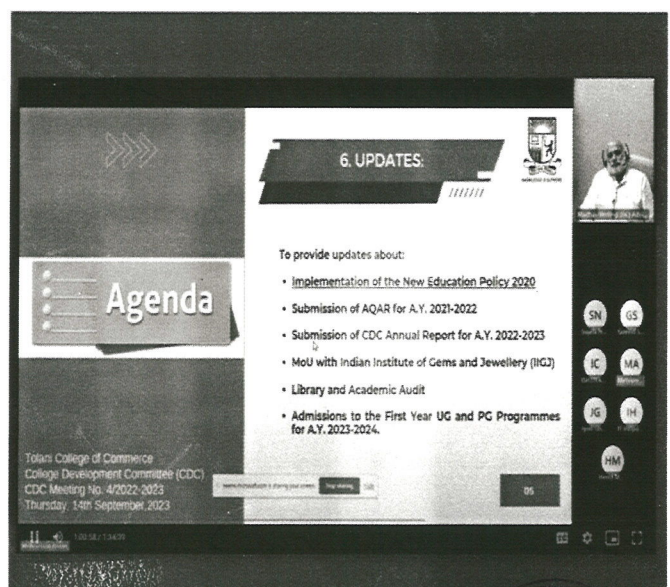
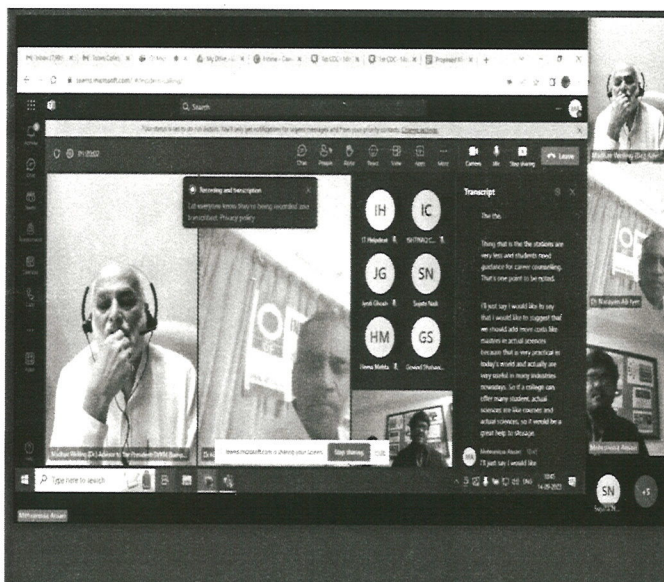
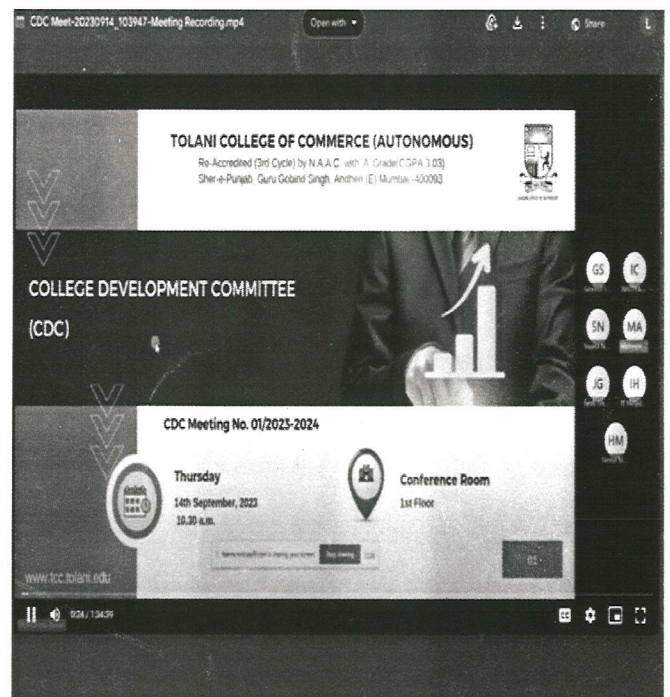
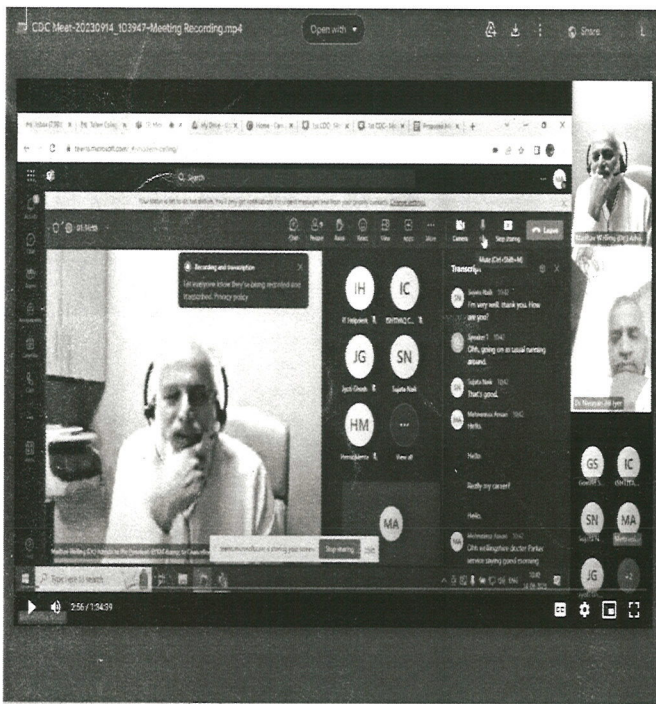
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College NAAC Code No. MHC0GN10577
AISHE CODE NO. /ID: C-34233

CDC Meeting No.:2/2023-2024

November 28, 2023

Notice for the College Development Committee Meeting

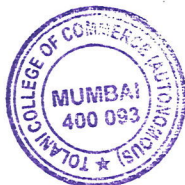
The Second Meeting of the **College Development Committee (CDC)** for the Academic Year 2023-2024 will be held on **Tuesday, December 12, 2023, from 10.30 a.m. onwards in a hybrid mode.** Kindly make it convenient to attend the meeting.

Agenda of the Meeting

Sr. No.	Particulars
	To
1)	consider leave of absence of members, if any.
2)	To interact with student representatives.
3)	consider the enclosed – (a) Minutes of the Meeting No. 1 of 2023-2024 held on September 14, 2023. (b) Action taken/follow-up report thereon.
4)	provide updates about: a) Implementation of the National Education Policy 2020. b) Administrative Audit for A.Y. 2022-2023. c) MoU with the VFX Institute. d) In-house short-term courses introduced by the College. e) Career Advancement Scheme (CAS) of Dr. Rasmita Mohanty.
5)	present activities organized and achievements during the period from September 15 to December 11, 2023, as follows: a. Academic and Research Progress of Faculty Members and Students. b. Academic, Co and Extra-curricular Activities organized.
6)	consider any other matter with the permission of the Chair.
7)	fix the date and time for the next CDC meeting.
8)	propose a vote of thanks.

For Tolani College of Commerce (Autonomous)

Dr. Vasudev Iyer
(I/c. Principal)





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Tolani College of Commerce (Autonomous)

तोलानी वाणिज्य महाविद्यालय (स्वायत्त)

(Sponsored and Managed by Tolani Education Society, Mumbai - 400 021)
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Re-Accredited (3rd Cycle) by N.A.A.C. with 'A' Grade (CGPA 3.03)

150-151, SHER-E-PUNJAB SOCIETY,
GURU GOBIND SINGH ROAD,
ANDHERI (EAST), MUMBAI-400 093.

Tel. : (022) 6153 5455
Fax : (022) 6153 5456
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Website : tcc.tolani.edu

College NAAC Code No. MHC0GN10577
AISHE CODE NO. /ID: C-34233

ACADEMIC YEAR 2023-2024

CDC Meeting No.: 2/2023-2024

**Minutes of the 2nd College Development Committee (CDC) Meeting
conducted on
Tuesday, December 12th, 2023, in Hybrid mode.**

Name of the Institute	Tolani College of Commerce, 150-151- Sher-E-Punjab Society, Andheri (East), Mumbai-400093.
Purpose of the Meeting	To review and discuss the performance of the Institution from September 14, 2023, to December 11, 2023.
Date/Time	Tuesday, December 12 th , 2023, from 10.30 am onwards in hybrid mode.
Chairperson	Dr. Sujata A. Naik

List of Members for the 2nd CDC Meeting of the Academic Year 2023-2024

Sr. No.	Name of the Members	Designation of the Members	Present/ Absent
1.	Dr. Sujata A. Naik (Tolani Education Society)	Chairperson	Present
2.	Dr. G. S. Shahani (Secretary, Tolani Education Society)	Nominated by the College Management	Present
3.	Dr. Sadhana Venkatesh (Head, Department of Commerce & I/c. Vice-Principal)	Nominated by the Principal	Present
4.	Ms. Amrita Nambiar (Assistant Professor, Programme Co-ordinator of Bachelor of Business Administration – Logistics)	Co-ordinator, College IQAC	Present
5.	Dr. Hema Mehta (Associate Professor, Business Law)	Nominated Representative, Teaching Staff	Absent





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Sr. No.	Name of the Members	Designation of the Members	Present/ Absent
6.	Ms. Jyoti Ghosh (I/c. Overall Coordinator)	Nominated Representative, Teaching Staff	Present
7.	Dr. Ishtiyaz Chiplunkar (Programme Co-ordinator of B.Com. in Banking and Insurance)	Nominated Representative, Teaching Staff	Absent
8.	Ms. Shristi Mulwani (Junior clerk/Typist)	Nominated Representative, Non-Teaching Staff	Present
9.	Dr. Madhav Welling (Advisor to the President, Shri Vile Parle Kelavani Mandal & Chancellor – NMIMS University)	Local Member in the field of Education	Absent
10.	Dr. Vivek Patkar (Former Operations Research Specialist - MMRDA, Currently an Independent Researcher)	Local Member in the field of Research	Present
11.	Mr. Ripin Raghavan (Alumni and Accounts Manager, Marching Ants Advertising Pvt. Ltd.)	Local Member in the field of Industry & Alumni	Absent
12.	Dr. Narayan AB. Iyer [CEO & National Co-ordinator(Mumbai), Indian Development Foundation]	Local Member in the field of Social Service	Absent
13.	Mr. Meet Gala (B.Com. – Semester V)	Student Representative	Present
14.	Ms. Sanika Gurav (B.Com. Banking & Insurance –Semester III)	Student Representative	Present
15.	Dr. Vasudev Iyer (I/c. Principal of the College)	Member-Secretary	Present

Agenda 1:	To consider leave of absence of members, if any.
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Leave of absence was granted to the following Members





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Sr. No.	Name of the Members	Designation of the Members	Present/Absent
1)	Dr. Hema Mehta (Associate Professor, Business Law)	Nominated Representative, Teaching Staff	Absent
2)	Dr. Ishtiyah Chiplunkar (Programme Co-ordinator of B.Com. in Banking and Insurance)	Nominated Representative, Teaching Staff	Absent-On Examination Duty
3)	Dr. Madhav Welling (Advisor to the President, Shri Vile Parle Kelavani Mandal & Chancellor – NMIMS University)	Local Member in the field of Education	Absent
4)	Mr. Ripin Raghavan (Alumni and Accounts Manager, Marching Ants Advertising Pvt. Ltd.)	Local Member in the field of Industry & Alumni	Absent
5)	Dr. Narayan AB. Iyer [CEO & National Co-ordinator(Mumbai), Indian Development Foundation]	Local Member in the field of Social Service	Absent

Agenda 2:	To interact with student representatives
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Mr. Meet Gala of the B. Com. Programme and Ms. Sanika Gurav of the B. Com. in Banking and Insurance Programme shared their valuable inputs.

Areas of appreciation:

- Diversified Short-term courses (STCs) offered:
 - SWAYAM, FINX, Train Earn & Learn (TEL)
- Short-term courses offered by the College
 - Critical Thinking and Problem Solving
 - Personal Financial Planning
 - Presentation Skills
- Installation of Safety net
- Improved Infrastructure
- Increase in Fest, activities & programmes.





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Suggestions:

- Dedicated study space (in addition to the library) for study during examinations
- Cleanliness Campaign to create student awareness for equal onus on all
- More opportunities for Brainstorming activities
- Offer Short-term course in Statistics as a new course

Suggestion by Dr. Vivek Patkar:

- ❖ Feedback to be taken on NEP 2020 introduced to the First Year learners of UG Programme.
- ❖ Explore avenues to conduct brainstorming sessions professionally to help learners capture one's opinion.

Agenda 3:	To consider the enclosed – (a) Minutes of the Meeting No. 1 of 2023-2024 held on September 14, 2023. (b) Action taken/follow-up report thereon.
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The minutes of the 1st CDC meeting held on 14-9-2023 for the academic year 2023-2024 and action taken report thereon were placed for consideration and were approved by the Members without any changes.

Agenda 4:	To bring members up to date with the developments in the College since September 14th, 2023.
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4.a Implementation of the National Education Policy (NEP), 2020

As mandated by the University of Mumbai and Government of Maharashtra, the College has implemented the National Education Policy, 2020 w.e.f A.Y. 2023-2024 at the first year UG and PG programmes. The College has undertaken proactive measures to ensure that faculty members are well-versed with the nuances of the new policy. In general, students have appreciated the emphasis on a multidisciplinary approach, flexibility in choosing subjects, and the incorporation of practical and vocational components. Recognizing the importance of offering a wide range of choices to students, the College is actively working towards expanding the array of elective courses across disciplines.





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4.b Administrative Audit for A.Y. 2022-2023.

The recommendations made by experts as part of the Administrative Audit (for A.Y. 2022-2023) was placed before the Members. The recommendations and the actions to be taken were discussed.

4.c MoU with the VFX Institute.

The College has signed an MoU with the VFX Institute to provide skill based vocational courses to the students of TCC which in turn will provide the students a career opportunity in the entrainment and related In-house short-term courses introduced by the College. 11 students have enrolled for this course. The overall assessment for the 1st batch will be received shortly. The 2nd batch will commence shortly.

Suggestion by Dr. Vivek Patkar: To assign faculty members to observe course material and output of learners.

4.d In-house short-term courses introduced by the College.

In October 2023 the College introduced the following in-house short-term courses of 30 hours each for its students:

Name of the Course	Number of students enrolled
Personal Financial Planning	141
Presentation Skills	83
Critical Thinking and Problem Solving	107
Introduction to Research Methodology	84

These courses are conducted by the in-house faculty members. Looking at the response, for these courses, the College will be offering it to more students in December 2023.

Suggestion by Dr. Vivek Patkar on Short-term course - Critical Thinking and Problem Solving:





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Test learners with 30 problems at the end of the course to gauge their understanding of the course material.

4.e Career Advancement Scheme (CAS) of Dr. Rasmita Mohanty.

The I/c Principal informed the members that Dr. Rasmita Mohanty, Librarian of the College has been successfully promoted as Assistant Professor, Stage 3 under the career advancement scheme.

Agenda 5:	To present activities organized and achievements during the period from September 15 to December 11, 2023, as follows:
------------------	---

5.a Academic and Research Progress of Faculty Members and Students.

The list of achievements of faculty members and students were presented. Kindly refer **Annexure –I**.

5.b Academic, Co and Extra-curricular Activities organized.

The list of activities were presented. Kindly refer **Annexure –II**.

Agenda 6:	To consider any other matter with the permission of the Chair.
------------------	---

There was no other matter for discussion.

Agenda 7:	To fix the date and time for the next CDC meeting and propose a vote of thanks.
------------------	--

The 3rd CDC meeting for the academic year 2023-2024 is scheduled for **Tuesday, March 12, 2024** from 10:30 a.m. onwards.

The IQAC co-ordinator proposed a vote of thanks and the meeting concluded.





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Enclosure to Agenda No. 3

Action taken/follow-up report on discussion/decisions at the CDC Meeting held on December 12, 2023

To provide an update about the in-house short-term courses introduced by the College in
October 2023

As shown in the table given below the College introduced 4 short-term courses of 30 hours each
in October 2023. The number of students enrolled, and the number of successful students is also
given in the table.

Name of the Course	Number of students enrolled	Successful Students
Personal Financial Planning	143	138
Presentation Skills	87	82
Critical Thinking and Problem Solving	106	104
Introduction to Research Methodology	69	67

Dr. Vasudev Iyer
I/c. Principal & Member Secretary

I/c. PRINCIPAL
Tolani College of Commerce
(Autonomous)
Andheri (East), Mumbai-400 093



Dr. Sujata A. Naik
Chairperson



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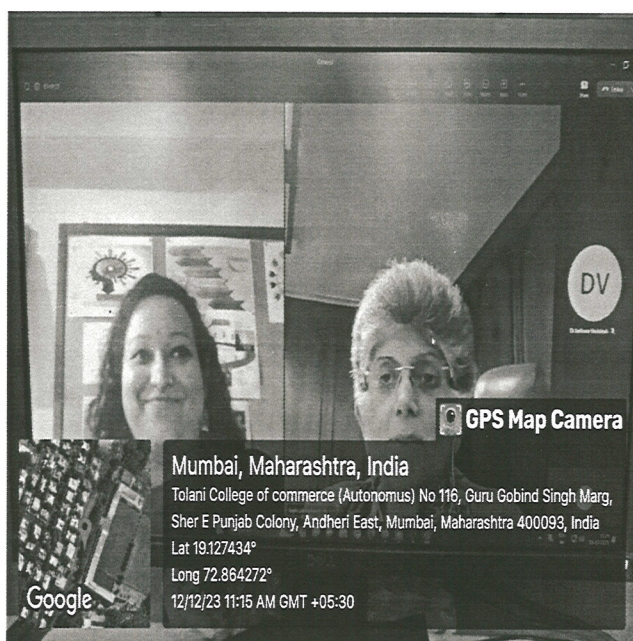
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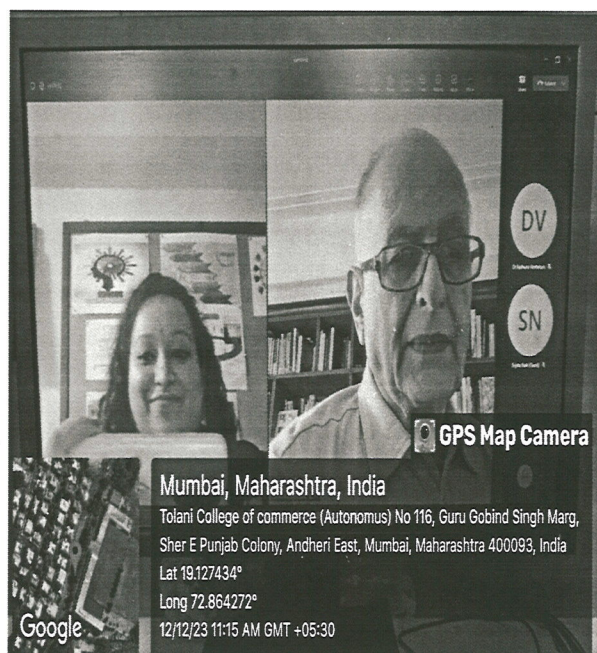
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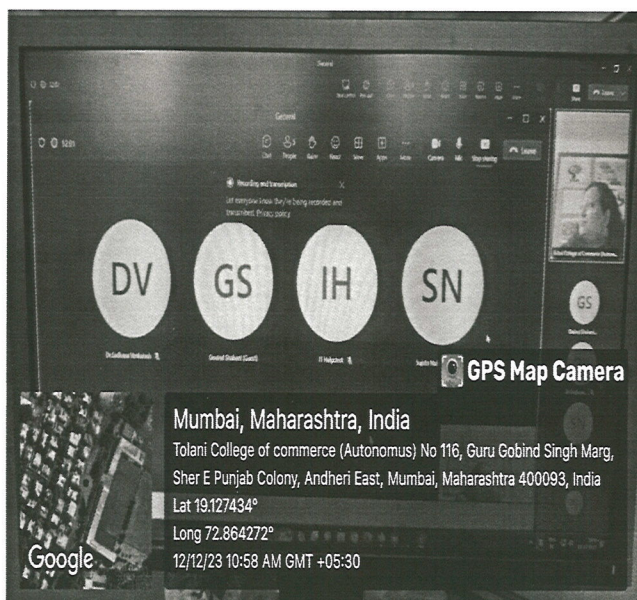
Geotagged photographs of the 2nd CDC Meeting for A.Y. 2023-2024 held on December 12, 2023 in hybrid mode



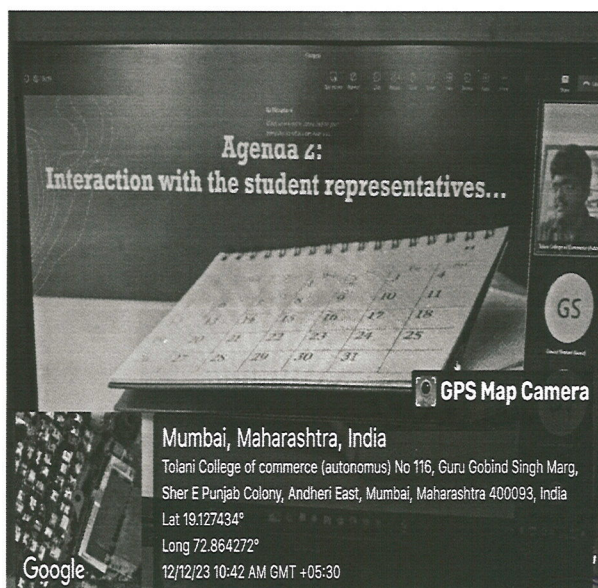
Mumbai, Maharashtra, India
Tolani College of commerce (Autonomus) No 116, Guru Gobind Singh Marg,
Sher E Punjab Colony, Andheri East, Mumbai, Maharashtra 400093, India
Lat 19.127434°
Long 72.864272°
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CDC Meeting No.:3/2023-2024

Date of Notice: 4-3-2024

Notice for the College Development Committee Meeting

The Third Meeting of the **College Development Committee (CDC)** for the Academic Year 2023-2024 will be held on **Friday, March 15, 2024, from 10.30 a.m. onwards in a hybrid mode.** Kindly make it convenient to attend the meeting.

Agenda of the Meeting

Sr. No.	Particulars
	To
1)	consider leave of absence of members, if any.
2)	interact with student representatives.
3)	consider the enclosed – (a) Minutes of the Meeting No. 2 of 2023-2024 held on December 12, 2023. (b) Action taken/follow-up report thereon.
4)	provide updates about: in-house short-term courses and other short-term courses introduced by the College and feedback taken.
5)	discuss the Summary Report based on the Students Satisfaction Survey for A.Y. 2023-2024
6)	discuss and approve the budget for the financial year 2024-2025.
7)	present activities organized and achievements during the period from December 12, 2023, to March 14, 2024, as follows: a. Academic and Research Progress of Faculty Members and Students. b. Academic, Co and Extra-curricular Activities organized.
8)	consider any other matter with the permission of the Chair.
9)	fix the date and time for the next CDC meeting.
10)	propose a vote of thanks.

For Tolani College of Commerce (Autonomous)

Dr. Vasudev Iyer
(I/c. Principal)





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ACADEMIC YEAR 2023-2024

CDC Meeting No.: 3/2023-2024

Minutes of the 3rd College Development Committee (CDC) Meeting conducted on

Friday, March 15, 2024, in a Hybrid mode.

Name of the Institute	Tolani College of Commerce, 150-151- Sher-E-Punjab Society, Andheri (East), Mumbai-400093.
Purpose of the Meeting	To review and discuss the performance of the Institution from December 12, 2023, to March 14, 2024
Date/Time	Friday, March 15, 2024, from 10.30 am onwards in hybrid mode.
Chairperson	Dr. Sujata A. Naik

List of Members for the 3rd CDC Meeting of the Academic Year 2023-2024

Sr. No.	Name of the Members	Designation of the Members	Present/Absent
1.	Dr. Sujata A. Naik (Tolani Education Society)	Chairperson	Present
2.	Dr. G. S. Shahani (Secretary, Tolani Education Society)	Nominated by the College Management	Absent
3.	Dr. Sadhana Venkatesh (Head, Department of Commerce & I/c. Vice-Principal)	Nominated by the Principal	Absent
4.	Ms. Amrita Nambiar (Assistant Professor, Programme Co-ordinator of Bachelor of Business Administration – Logistics)	Co-ordinator, College IQAC	Present
5.	Dr. Hema Mehta (Associate Professor, Business Law)	Nominated Representative, Teaching Staff	Present
6.	Ms. Jyoti Ghosh (I/c. Overall Coordinator)	Nominated Representative, Teaching Staff	Present
7.	Dr. Ishtiyah Chiplunkar (Programme Co-ordinator of B.Com. in Banking and Insurance)	Nominated Representative, Teaching Staff	Present





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Sr. No.	Name of the Members	Designation of the Members	Present/Absent
8.	Ms. Shristi Mulwani (Junior clerk/Typist)	Nominated Representative, Non-Teaching Staff	Present
9.	Dr. Madhav Welling (Advisor to the President, Shri Vile Parle Kelavani Mandal & Chancellor – NMIMS University)	Local Member in the field of Education	Absent
10.	Dr. Vivek Patkar (Former Operations Research Specialist - MMRDA, Currently an Independent Researcher)	Local Member in the field of Research	Present
11.	Mr. Ripin Raghavan (Alumni and Accounts Manager, Marching Ants Advertising Pvt. Ltd.)	Local Member in the field of Industry & Alumni	Present
12.	Dr. Narayan AB. Iyer – Akshaya Shakti Welfare Association	Local Member in the field of Social Service	Absent
13.	Mr. Meet Gala (B.Com. – Semester V)	Student Representative	Present
14.	Ms. Sanika Gurav (B.Com. Banking & Insurance – Semester III)	Student Representative	Absent
15.	Dr. Vasudev Iyer (I/c. Principal of the College)	Member-Secretary	Present

Agenda 1:	To consider leave of absence of members, if any.
------------------	---

Leave of absence was granted to the following Members.

Sr. No.	Name of the Members	Designation of the Members	Present/Absent
1.	Dr. G. S. Shahani (Secretary, Tolani Education Society)	Nominated by the College Management	Absent
2.	Dr. Sadhana Venkatesh (Head, Department of Commerce & I/c. Vice-Principal)	Nominated by the Principal	Absent





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Sr. No.	Name of the Members	Designation of the Members	Present/Absent
3.	Dr. Madhav Welling (Advisor to the President, Shri Vile Parle Kelavani Mandal & Chancellor – NMIMS University)	Local Member in the field of Education	Absent
4.	Dr. Narayan AB. Iyer – Akshaya Shakti Welfare Association	Local Member in the field of Social Service	Absent
5.	Ms. Sanika Gurav (B.Com. Banking & Insurance – Semester III)	Student Representative	Absent

Agenda 2:	To interact with student representatives
------------------	---

Mr. Meet Gala of the B. Com. Programme shared his inputs.

Areas of appreciation:

- Career counselling services provided by the College.
- The short-term courses offered by the College especially one on investment banking.
- Internship opportunities provided by the College.
- Arranging guest lectures on topics of relevance
- The Intra-departmental fests organised.

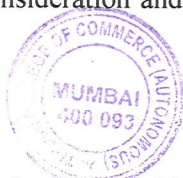
Suggestion

- A few students faced a challenge while trying to upload the project report on the ERP portal.

The members took note of these inputs and assured Mr. Gala that the services offered by the College will be further improved.

Agenda 3:	To consider the enclosed – (a) Minutes of the Meeting No. 2 of 2023-2024 held on December 12, 2023. (b) Action taken/follow-up report thereon.
------------------	---

The minutes of the 2nd CDC meeting held on 12-12-2023 for the academic year 2023-2024 and action taken report thereon were placed for consideration and were approved by the Members without any changes.





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तोलानी वाणिज्य महाविद्यालय (स्वायत्त)

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(Recognised Linguistic (Sindhi) Minority Institution, Affiliated to University of Mumbai)

Re-Accredited (3rd Cycle) by N.A.A.C. with 'A' Grade (CGPA 3.03)

150-151, SHER-E-PUNJAB SOCIETY,
GURU GOBIND SINGH ROAD,
ANDHERI (EAST), MUMBAI-400 093.

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E-mail : tcc@tolani.edu
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College NAAC Code No. MHC0GN10577

AISHE CODE NO. /ID: C-34233

Agenda 4:	To provide an update about the in-house short-term courses and other short-term courses introduced by the College and feedback taken.
------------------	--

The IQAC coordinator informed the members that the following short-term courses of 30 hours were designed and delivered by in-house faculty of the College. The enrolments for these courses are given in Table 1

Table 1: Number of Students Enrolled in the In-house Short-Term Courses Offered by the College

Name of the Course	Batch 1 October-December 2023	Batch 1 Number of students who successfully completed the Course	Batch 2 January-March 2024
Personal Financial Planning	143	138	113
Presentation Skills	87	82	73
Critical Thinking and Problem Solving	106	104	101
Introduction to Research Methodology	69	67	21*

*did not offer the course as the number of students were less than the required number of 60.

The members expressed their appreciation for the College's initiative in introducing relevant short-term courses for the students. The In-charge Principal informed the members that in future the short-term course on introduction to research methodology will be offered to the students even if the number is less than 60 given its importance for the students.

The feedback obtained from the students was also shared with the members (**Annexure I**). The Chairperson opined that the feedback should be disaggregated for greater clarity. The In-charge Principal assured the Chairperson and other members this will be taken into consideration next time when feedback is taken.

Besides the in-house short-term courses, the College has also introduced the following courses of 30 or more hours in collaboration with external agencies. These courses are shown in Table 2:

Table 2: Details of the Short-term Courses offered in Collaboration with External Agencies





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Sr. No.	Name of the Course	Name of the Agency	Number of students	
			Enrolled	Successful
1.	Skill Enhancement Course Train, Earn, and Learn (TEL).	The Western India Regional Council of Institute of Chartered Accountants of India.	695 (31/1/24)	666 (31/1/24)
2.	Advanced Web Programming	Anudip Foundation: An NGO involved in training and facilitating placement opportunities for the students	67	Exams yet to be held
3.	Digital Marketing		58	
4.	Certificate Course in Professional IT and English Communication		11	
5.	Introduction to VFX	The VFX Institute	14	11
6.	Introduction to Investment Banking	FinX	30	28

The students' feedback taken by the College for the courses mentioned in Table 2 was also shared with the members (**Annexure II**). The I/c Principal informed the members that the feedback taken will be shared with the respective agencies.

Agenda 5:	To discuss the Summary Report based on the Students Satisfaction Survey for A.Y. 2023-2024.
------------------	--

The National Assessment and Accreditation Council (NAAC) has directed all colleges to conduct an annual student satisfaction survey as a fundamental component of quality enhancement and sustenance efforts. The outcomes of the survey conducted for the academic year 2023-2024 (**Annexure III**) was shared with the members along with the plan of action of the College. The members reviewed the outcomes and the action plan.

Agenda 6:	To discuss and approve the budget for the financial year 2024-2025.
------------------	--

During the meeting, the members reviewed and approved the budget for the financial year 2024-2025. The justification for the fee revision across undergraduate (UG) and postgraduate (PG) programmes offered by the College stemmed from the need to accommodate increased human resource (HR) costs and align with the implementation requirements of the National Education Policy (NEP) 2020.





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With the evolving educational landscape and rising standards of academic delivery, there has been a corresponding increase in HR costs. This includes salaries, benefits, training, and professional development for faculty and staff members. To attract and retain quality educators and administrative personnel, it has become necessary to adjust compensation packages and allocate additional resources towards HR management.

The NEP 2020 introduced significant reforms and initiatives aimed at transforming the educational sector in India. These include changes in curriculum, pedagogy, assessment methods, and administrative structures. Implementing the NEP 2020 mandates various adjustments and investments from educational institutions to ensure compliance and effectiveness. This involves infrastructure upgrades, technology integration, faculty training, and curriculum redesign.

The members also took note of the overall deficit reflected in the budget.

Agenda 7:	To present activities organized and achievements during the period from December 12, 2023, to March 14, 2024, as follows: a. Academic and Research Progress of Faculty Members and Students. b. Academic, Co and Extra-curricular Activities organized.
------------------	--

The members were provided with an overview of the academic performance of first-year learners in the UG programs. It was highlighted that this batch of learners underwent examinations based on the National Education Policy, 2020 curriculum framework for the first time. Although the overall results were satisfactory, the members expressed the belief that there is room for improvement as learners become more accustomed to the new curriculum framework.

a. **Academic and Research Progress of Faculty Members and Students.**

Kindly refer to **Annexure IV**

b. **Academic, Co and Extra-curricular Activities organized.**

Kindly refer to **Annexure V**

Agenda 8:	To consider any other matter with the permission of the Chairperson.
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There were no other matters for discussion.





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Agenda 9:	To fix the date and time for the 4th CDC meeting for A.Y. 2023-2024.
------------------	--

The 4th CDC meeting for the academic year 2023-2024 is scheduled for **Thursday, April 25, 2024**, from 10:30 a.m. onwards.

Agenda 10:	To propose a vote of thanks.
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The IQAC co-ordinator proposed a vote of thanks and the meeting concluded.





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Action Taken Report

on the 3rd College Development Committee Meeting for the academic year 2023-2024
held on March 15, 2024.

Agenda Point No.	Nature of decision/discussion	Action taken
Agenda 2	A few students were unable to upload project reports on the ERP portal.	The issues faced on ERP Portal by learners were resolved by the MasterSoft (ERP) Team.
Agenda 6	The budget for the Financial Year 2024-2025 was presented and approved by Members to be placed in the Finance Committee and Governing Body of the Autonomous College.	The proposed budget for the Financial Year 2024-2025 was approved by the Members in the meeting of the Finance Committee and Governing Body of the Autonomous College.

Dr. Vasudev Iyer
I/c. Principal & Member Secretary

I/c. PRINCIPAL
Tolani College of Commerce
(Autonomous)
Andheri (East), Mumbai-400 093



Dr. Sujata A. Naik
Chairperson



Tolani College of Commerce (Autonomous)

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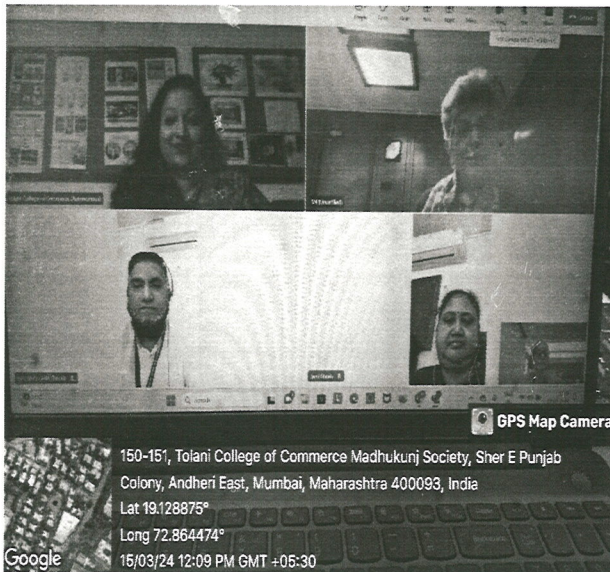
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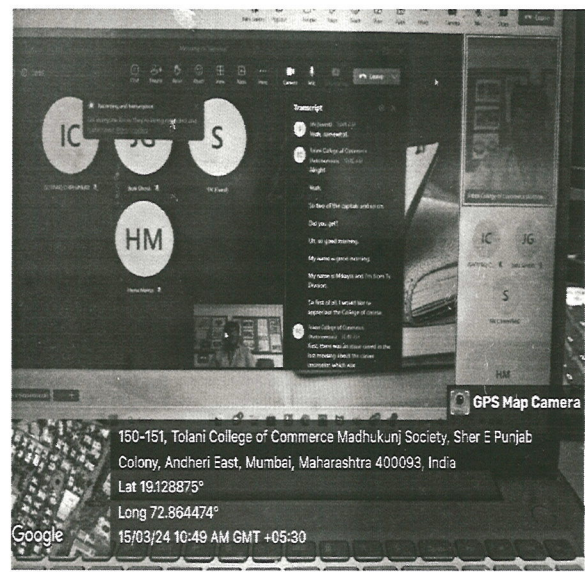
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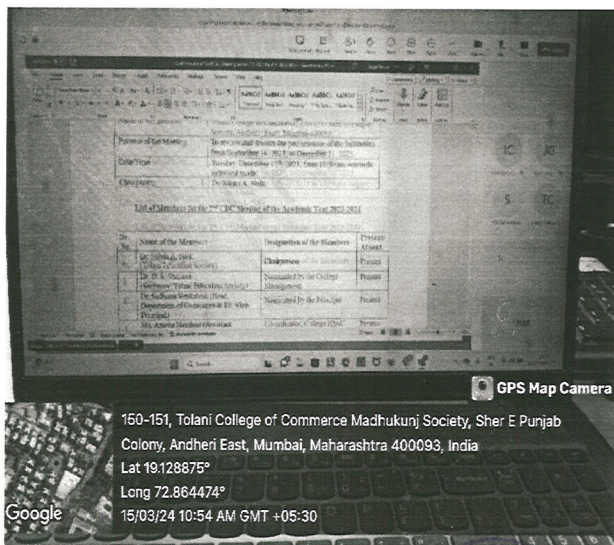
Geotagged Photographs of the 3rd CDC Meeting for A.Y. 2023-2024 held on March 15, 2024, in hybrid mode



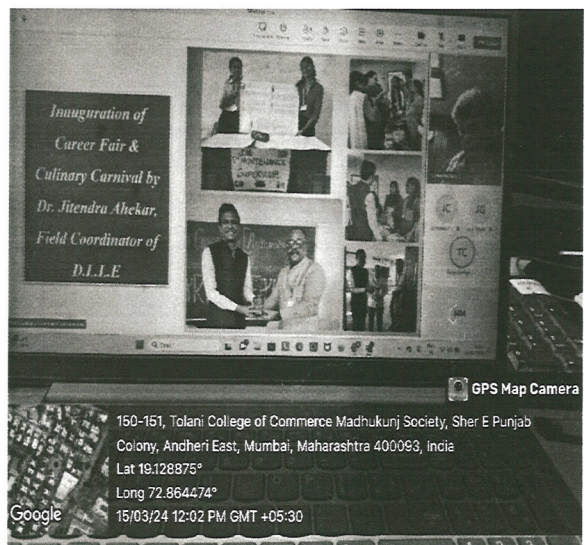
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CDC Meeting No.: 4/2023-2024

Date of Notice: April 4, 2024

Notice for the College Development Committee Meeting

The 4th Meeting of the **College Development Committee (CDC)** for the Academic Year 2023-2024 will be held on **Thursday, April 25, 2024, from 11.00 a.m. onwards in a hybrid mode.** Kindly make it convenient to attend the meeting.

Agenda of the Meeting

	To
Agenda 1	consider leave of absence of members, if any.
Agenda 2	interact with student representatives.
Agenda 3	read and approve Minutes & ATR of the 3 rd meeting held on March 15, 2024.
Agenda 4	inform the members about the change: <ul style="list-style-type: none">• registration of the BMS Programme under the AICTE.• in nomenclature of the BBA Logistics Programme w.e.f. A.Y. 2024-2025
Agenda 5	inform the members about the revised Undergraduate & Postgraduate Programmes Curriculum Credit Frameworks under NEP-2020 to be implemented from the A.Y. 2024-2025.
Agenda 6	inform the members about the launch of a PG Diploma in Wealth Management.
Agenda 7	inform the members about the short-term courses to be offered in A.Y. 2024-2025.
Agenda 8	discuss the Plan of Action for the Academic Year 2024-2025.
Agenda 9	review the accomplishments of learners and faculty members (March 15 to April 24, 2024).
Agenda 10	consider any other matter with the permission of the Chair.
Agenda 11	fix the date for the next CDC meeting.
Agenda 12	propose a vote of thanks.

For Tolani College of Commerce (Autonomous)

Dr. Sadhana Venkatesh
(I/c. Principal)





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ACADEMIC YEAR 2023-2024

CDC Meeting No.: 4/2023-2024

Minutes of the 4th College Development Committee (CDC) Meeting conducted on

Thursday, April 25, 2024, in a Hybrid mode.

Name of the Institute	Tolani College of Commerce, 150-151- Sher-E-Punjab Society, Andheri (East), Mumbai-400093.
Purpose of the Meeting	To review and discuss the performance of the Institution from March 15, 2024, to April 24, 2024
Date/Time	Thursday, April 25, 2024, from 11:00 am onwards in hybrid mode.
Chairperson	Dr. Sujata A. Naik

List of CDC Members for the Academic Year 2023-2024

Sr. No.	Name of the Members	Designation of the Members	Present/Absent
1.	Dr. Sujata A. Naik (Tolani Education Society)	Chairperson	Present
2.	Dr. G. S. Shahani (Secretary, Tolani Education Society)	Nominated by the College Management	Present
3.	Ms. Jyoti Ghosh (I/c. Vice Principal)	Nominated Representative, Teaching Staff	Present
4.	Dr. Vasudev Iyer (Head, Department of Business Economics)	Nominated by the Principal	Absent
5.	Ms. Amrita Nambiar (Assistant Professor, Programme Co-ordinator of Bachelor of Business Administration – Logistics)	Co-ordinator, College IQAC	Present
6.	Dr. Ishtiyaq Chiplunkar (I/c. Overall Coordinator)	Nominated Representative, Teaching Staff	Present
7.	Dr. Hema Mehta (Associate Professor, Business Law)	Nominated Representative, Teaching Staff	Present
8.	Ms. Shristi Mulwani (Junior clerk/Typist)	Nominated Representative, Non-Teaching Staff	Absent





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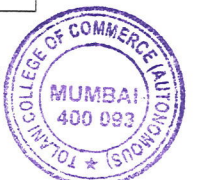
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Sr. No.	Name of the Members	Designation of the Members	Present/Absent
9.	Dr. Madhav Welling (Advisor to the President, Shri Vile Parle Kelavani Mandal & Chancellor – NMIMS University)	Local Member in the field of Education	Absent
10.	Dr. Vivek Patkar (Former Operations Research Specialist - MMRDA, Currently an Independent Researcher)	Local Member in the field of Research	Present
11.	Mr. Ripin Raghavan (Alumni and Accounts Manager, Marching Ants Advertising Pvt. Ltd.)	Local Member in the field of Industry & Alumni	Present
12.	Dr. Narayan AB. Iyer – Akshaya Shakti Welfare Association	Local Member in the field of Social Service	Absent
13.	Mr. Meet Gala (B.Com. – Semester V)	Student Representative	Absent
14.	Ms. Sanika Gurav (B.Com. Banking & Insurance – Semester III)	Student Representative	Present
15.	Dr. Sadhana Venkatesh (I/c. Principal of the College)	Member- Secretary	Present

Agenda 1: To consider leave of absence of members, if any.

Leave of absence was granted to the following Members.

Sr. No.	Name of the Members	Designation of the Members	Present/Absent
1.	Dr. Vasudev Iyer (Head, Department of Business Economics)	Nominated by the Principal	Absent
2.	Dr. Madhav Welling (Advisor to the President, Shri Vile Parle Kelavani Mandal & Chancellor – NMIMS University)	Local Member in the field of Education	Absent
3.	Dr. Narayan AB. Iyer – Akshaya Shakti Welfare Association	Local Member in the field of Social Service	Absent
4.	Ms. Shristi Mulwani (Junior clerk/Typist)	Nominated Representative, Non-Teaching Staff	Absent
5.	Mr. Meet Gala (B.Com. – Semester V)	Student Representative	Absent





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Agenda 2:	To interact with student representatives
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During the interaction with student representatives, Ms. Sanika Gurav of the B.B.I. Programme shared her valuable inputs.

Areas of Appreciation:

- Ms. Gurav commended the diverse range of short-term courses offered by the college, which provide learners with valuable knowledge.

Suggestion:

- Addition of a Short-term course on Artificial Intelligence (AI)
- Initiation of online attendance to prevent proxy attendance by learners.

The members noted the learners' suggestions and assured her that the college would work on implementing them.

Agenda 3:	To consider the enclosed – (a) Minutes of the Meeting No. 3 of 2023-2024 held on March 15, 2024. (b) Action taken/follow-up report thereon.
------------------	--

The minutes of the 3rd CDC meeting held on 15-3-2024 for the academic year 2023-2024 and action taken report thereon were placed for consideration and approved by the Members without any changes.

Agenda 4:	inform the members about the change: <ul style="list-style-type: none">• registration of the BMS Programme under the AICTE.• in nomenclature of the BBA Logistics Programme w.e.f. A.Y. 2024-2025
------------------	---

The IQAC coordinator informed the members that considering BMS as a flagship programme, the College will proceed with the nomenclature of the BMS Programme and the approval process, with the AICTE, is underway.

Meanwhile, for Bachelor of Business Administration in Logistics, given its association with Commerce the nomenclature will be changed to Bachelor of Commerce (Logistics) w.e.f academic year 2024-2025.





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Agenda 5:	inform the members about the revised Undergraduate & Postgraduate Programmes Curriculum Credit Frameworks under NEP-2020 to be implemented from the A.Y. 2024-2025.
------------------	--

The IQAC coordinator informed the members that the revised undergraduate and postgraduate programmes curriculum credit frameworks under NEP 2020 will be applicable to the first year and second year learners. Additionally a basket of minor courses and open electives will be offered to learners from the academic year 2024-2025.

Suggestions by Dr. Vivek Patkar:

- Augmentation of resources like books, reference material to ensure efficient implementation of NEP-2020.
- To provide hands on experience through internships/ongoing project initiatives which will keep learners engaged and provide them with practical benefits.
- Faculty members are encouraged to brainstorm topics that can strengthen external linkages and contribute to the overall development of the curriculum.

Agenda 6:	inform the members about the launch of a PG Diploma in Wealth Management.
------------------	--

The members were informed about the launch of a PG Diploma in Wealth Management in collaboration with FinX. This one year course comprises nine months of classroom teaching and three months of internship, with Finx facilitating placement opportunities to enrolled learners.

Suggestions:

Dr. Sujata A. Naik suggested allowing faculty members to avail themselves of a PG Diploma in Wealth Managements, thereby enhancing their knowledge base and contributing to classroom teaching. She proposed encouraging faculty members to enrol in these courses either free of charge or at a subsidized fee to improve their skills.

Dr. Vivek Patkar suggested that faculty members participating in such programs could to write textbooks on relevant subjects, either individually or collectively. This recommendation emphasizes the opportunity for faculty members to apply their learnings from these courses in creating educational resources that benefit both the institution and its students.





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Agenda 7	inform the members about the short-term courses to be offered in A.Y. 2024-2025.
----------	--

The IQAC coordinator briefed the members about the in-house short-term courses, each with a duration of 30 hours, offered to the learners.

In-house short-term courses continued for this academic year are as follows:

Sr. No.	Name of the In-house Short-Term Course	Department
1.	Personal Financial Planning	Accountancy
2.	Presentation Skills	Business Communication
3.	Critical Thinking and Problem Solving	Mathematics and Statistics
4.	Introduction to Research Methodology	Commerce

New In-house Short-term courses to be offered in A.Y. 2024-2025:

Sr. No.	Name of the In-house Short-Term Course	Department
1)	Global Economic Order in the 21st Century: The Indian Perspective	Business Economics
2)	Cybersecurity	Information Technology
3)	Introduction to IPRs	Business Law
4)	Management of Family Business	Commerce
5)	Traditional Indian Knowledge on Environmental Conservation	EVS

Short-term courses of a duration of 30 hours or more, to be offered in A.Y. 2024-2025 with External Industry Partners

Sr. No.	Name of the Short-term Courses	Offered by
1)	Relevant Short-term Courses	SWAYAM Platform





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GURU GOBIND SINGH ROAD,
ANDHERI (EAST), MUMBAI-400 093.

College NAAC Code No. MHCOGN10577
AISHE CODE NO. /ID: C-34233

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Sr. No.	Name of the Short-term Courses	Offered by
2)	Skill Enhancement Course Train, Earn, and Learn (TEL)	ICAI
3)	Mutual Fund, Stock Market Pathshala, Investment Banking etc.	FinX
4)	Training-cum-Placement courses	Anudip Foundation
5)	Training-cum-Placement courses	Kotak Foundation
6)	Introduction to VFX	VFX Institute
7)	Courses related to Gems and Jewellery	The Institute of Gems and Jewellery

Suggestion: Dr. Sujata Naik suggested maintaining details of the short-term courses in a digital format and updating them periodically. Additionally a cumulative report must be provided to analyse the effectiveness of these programmes and their usefulness to learners.

Dr. Vivek Patkar proposed adding a clause to MOU's stating, "After six months, a joint review of the program will be conducted" to ensure periodic evaluation and assessment of the progress and effectiveness of the programme.

Agenda 8	discuss the Plan of Action for the Academic Year 2024-2025.
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The members were given highlights on the plan of Action for the academic year 2024-2025

1. implement revised NEP 2020 Curriculum framework from A.Y. 2024-2025.
2. strengthen learners mentoring opportunities.
3. help learners in identifying internships/apprenticeship opportunities.
4. launch a new PG. Diploma in Wealth Management.
5. offer new short-term courses to the learners.
6. benchmark against peer institutions and adopt best practices to improve institutional effectiveness and efficiency.
7. organise workshops, seminars, and training programs for faculty and staff on quality assurance practices, assessment methods, and use of technology in education.





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Agenda 9:	review the accomplishments of learners and faculty members (March 15 to April 24, 2024).
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a. **Academic and Research Progress of Faculty Members and Students.**

Kindly refer to **Annexure I**

b. **Academic, Co and Extra-curricular Activities organized.**

Kindly refer to **Annexure II**

Agenda 10:	To consider any other matter with the permission of the Chairperson.
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There were no other matters for discussion.

Agenda 11:	To fix the date and time for the next CDC meeting for A.Y. 2024-2025.
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The 1st CDC meeting for the next academic year 2024-2025 is scheduled for **Tuesday, September 24, 2024,**

Agenda 12:	To propose a vote of thanks.
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The IQAC co-ordinator proposed a vote of thanks and the meeting concluded.

Dr. Sadhana Venkatesh
I/c. Principal & Member Secretary



Dr. Sujata A. Naik
Chairperson



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**Geotagged Photographs of the 4th CDC Meeting for A.Y. 2023-2024 held on
April 25, 2024**

